

Call to Order The meeting was called to order by Chairman Anne Ochs at 6:00 PM in the Board Room at the Educational Service Center, with the following trustees also present: Lisa Durgin, Meldene Goehring, Tim Hallinan, Joe Lawrence, Larry Steiger, and Rollo Williams.

Others participating in the meeting include Alex Ayers, Superintendent; Kirby Eisenhower, Deputy Superintendent; Larry Reznicek, Human Resources Manager; Dave Bartlett, Associate Superintendent for Instructional Support; Alison Gee, Attorney; and Tracy Peterson, Secretary to the Board.

Also present: Cassia Catterall, Mary Stroka, Lonnie Robertson, LeeAnn Cox, Brandon Crosby, Jacque Holden, Sarah Glasser, Laura Benim, Kylie Benim, Caemlyn Nolte, Anaeli Salas, Carolin Narano, Heather Nolte, Jack Clary, Terry Lea, Jon Urman, Bob Jordan, Lisa May

Celebration Wright Junior-Senior High School Principal Lonnie Robertson introduced WJSH Cross-Country Coach Glasser and team members who were recognized as the 2023 2A Girls Cross-Country State Champions.

Academic Reports Meadowlark Elementary Principal Lindy Watt provided an academic report for Meadowlark Elementary.

Little Powder Elementary Principal Lindy Watt provided an academic report for Little Powder Elementary.

**CONSENT AGENDA** A motion was made by Dr. Lawrence and seconded by Mrs. Durgin to approve all items on the Consent Agenda. The motion carried unanimously.

Minutes Minutes of the October 24, 2023, Board of Trustees regular meeting were approved.

Minutes of the October 24, 2023, Board of Trustees special dinner meeting were approved.

Human Resources Actions The following actions taken by the Human Resources Department were approved:

**EDUCATION SUPPORT PERSONNEL**

**NEW HIRES - REGULAR**

Shirra Bohlender	SPEA – ASD/TBHS
Roberta Brome	SPEA – ASD/Lakeview
Tristine Bryan	SPEA – ED/Conestoga
DaNelle DuVall	Bus Driver/Transportation
Kaila Horst	Inst. Asst. and Study Hall/Twin Spruce
Isaac Juarez	Custodian/Twin Spruce
Rachael Lane	Guidance Registrar/TBHS
Morgan Lutz	Secretary to Director of Activities/CCHS
Josiah Martinez	SPEA – High Needs/Bufalo Ridge
Melania Rodriguez	Custodian/Bufalo Ridge
Giovanni Rogel	Instructional Teacher Asst./Stocktrail
Cody Scott	Custodian/Conestoga
Salicia Siebert	SPEA – Ed/Twin Spruce
Ashtyn Smith	SPEA – ED/Conestoga
Susana Villegas Escalante	SPEA – ED/Prairie Wind

**NEW HIRES -SUBSTITUTES/TEMPORARIES**

Andrea Hackworth	Bus Driver in Training/Transportation
Leonard Juarez Jr.	Bus Driver in Training/Transportation
Ashley Sipes	Bus Driver in Training/Transportation

**TRANSFERS**

Allisha Brown	FROM: Bus Assistant/Transportation TO: Bus Driver/Transportation
Sharon Chado	FROM: Assistant Cook/Nutrition Services TO: Cafeteria Cook/Nutrition Services
Jade Malone	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Pennie Markadakis	FROM: Custodian/Conestoga TO: Custodian/Sunflower
Cammie Ramsey	FROM: Special Programs Ed. Asst./Lakeview TO: Title I Asst./Lakeview
Hailey Ryytty	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Haylie Schlidt	FROM: Special Program Ed. Assistant/Rozet TO: Special Program Ed. Assistant/TBHS



Activity Officials TBHS Warrants	2042 - 2059
Activity Officials WJSH Warrants	1522 - 1524
Activity Officials SVJH Warrants	1020 - 1026
Activity Officials TSJH Warrants	1015 - 1020

Bids and Quotes

The following bids and quotes were approved:

1. Campbell County High School Bleacher repairs were awarded to Tutt Construction, Inc., in the amount of \$20,256.00.
2. Campbell County High School Magnetic Door Holders were awarded to Collins Communication, Inc., in the amount of \$64,331.57.
3. Prepaid Propane for 4-J and Little Powder Elementary Schools was awarded to Blakeman Propane LLC in the amount of \$35,000.00.
4. Xello Career Cruising Software Renewal was awarded to Xello in the amount of \$13,935.65.
5. Thunder Basin High School Concrete Repairs were awarded to Powder River Construction, Inc. in the amount of \$56,128.20.

Contracts and Agreements

The following contracts and agreements were approved:

1. Memorandum of Understanding with Trail Creek Counseling
2. Special Education Contract Addendum to WDE 13 Residential Services Agreement In-State Placement Agreement with Northeast Wyoming Board of Cooperative Educational Services (N.E.W. BOCES)
3. Memorandum of Understanding with Atlas Therapy

Resolution to Conduct Business

**"RESOLVED**, that through the unanimous written consent of the Board of Trustees of Campbell County School District, the Board authorizes administration to issue and release warrants to conduct the normal business of the School District during the time between scheduled Board meetings of November 14, 2023, and December 12, 2023.

**AND**, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to accept or reject bids during the same period;

**AND**, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to enter into contracts during the same period;

**AND**, that the actions of the administration will be ratified by the Board of Trustees during their scheduled meeting of December 12, 2023;

**AND**, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."

The foregoing resolution was adopted by the Trustees on the 14th day of November 2023 and will be effective as of November 14, 2023.

Student Expulsions

Students #16, #17, and #18 were expelled for one calendar year with early re-admittance under strict probation.

Policies

Approval was given for minor revisions to Policy 4330 Infectious And Communicable Diseases.

Approval was given for minor revisions and to move Policy 4336 and Regulation 4336-R Use of Tobacco Products and Electronic Smoking Devices to 1000 School/Community Relations and renumber to Policy 1351 and Regulation 1351-R Use of Tobacco Products and Electronic Smoking Devices.

Approval was given for minor revisions to Policy 4345 Administration of Stock Opiate Antagonist and Administrative Regulation 4345-R Administration of Stock Opiate Antagonist.

Approval was given for minor revisions to Policy 4380 Violence in the Workplace and revisions to Administrative Regulation 4380-R Violence in the Workplace.

Approval was given for minor revisions to Policy 5205 Wellness and Administrative Regulation 5205-R Wellness.

E-Rate Funds

Approval was given for administration to accept E-Rate funds for the Sage Valley Junior High School Networking Project.

Emergency Connectivity Funds (ECF)

Approval was given for administration to accept Emergency Connectivity Funds (ECF) for the Transportation Department Bus WIFI.

Surplus and Recycle

Approval was given for surplus and recycle of obsolete and outdated items.

- Health Savings Accounts Human Resources Manager Dr. Larry Reznicek provided health savings account information. Three entities from an RFP (Request for Proposal) responded. Dr. Reznicek shared that the District has partnered with ANB Bank since 2008 and currently pays \$3.00 per employee monthly to cover a bank service fee, but the cost has increased to \$5.00. After review of the three RFP options, Dr. Reznicek proposed and asked for approval to continue with ANB Bank and increase the District contribution an additional \$2.00 per person for the bank service charge, which will cover the \$5.00 fee that ANB Bank will assess to each employee's HSA account. The increase would cost the District \$15,872.00 annually. Dr. Hallinan made a motion for the District to continue with ANB Bank and increase the District contribution by an additional \$2.00 for each employee's HSA Account to cover the \$5.00 ANB Bank service charge. Dr. Lawrence seconded the motion, and the motion carried unanimously.
- Facility Update Mr. Bartlett provided the following facility/legislative update:
- Little Powder Elementary was approved to move to 60% design. The project is anticipated to be bid in March.
  - The Wyoming School Facilities Commission deemed the Transportation Facility inadequate based on lack of size, deterioration of the facility and safety issues at their last meeting. The facility will receive design and construction funding in the 2025 budget cycle.
  - The Campbell County High School MCER Study from 2020 is being updated to reflect pricing and construction timelines based on current standards. The purpose of the study is to identify whether the replacement or renovation of the facility will be the most cost-effective remedy. The Wyoming School Facilities Commission will also hold a hearing during their March meeting to determine if the current building fails to meet statewide adequacy standards. If so approved, the remedy designated by the MCER update would be brought forward for action.
- Public Comments There were no public comments.
- Trustee Celebrations Chairman Ochs celebrated the incredible staff in our district. After hearing the math facilitators report about the work, time, and effort from the teachers so they can give their students the best possible opportunity for educational success, Chairman Ochs thanked the entire district staff.
- Adjournment With no other business before the board, the meeting was adjourned at 7:09 PM.

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Secretary  
Tracy Peterson

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Chairman

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Clerk